



7th January 2020

TO PARENTS OF P1 PUPILS

Dear Parent/Guardian,

You are invited to meet with your child's class teacher in order that you may hear of your child's/children's work/progress to date.

These meetings will take place next **Monday 13th, Tuesday 14th, Wednesday 15th, Thursday 16th & Friday 17th January 2020**. As it may be difficult to re-arrange interview times, **I would ask that you attend at the time given below by your child's teacher.** (These meetings will last approximately 15 minutes).

With these arrangements in mind, I would ask that you complete the slip below and return it to your child's class teacher by **this Friday 10th January 2020.**

As these meetings are very beneficial to both teachers and parents, I hope that you will make every effort to attend.

Yours sincerely,

PRINCIPAL

CHILD'S NAME: _____ DATE: _____ TIME: _____
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CHILD'S NAME _____ CLASS _____

- This TIME/DATE IS suitable to meet with my child's class teacher.
- This TIME/DATE IS NOT suitable to meet with my child's class teacher. (*Delete as appropriate)

SIGNED _____ Parent/Guardian

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 Principal: Mrs K.M.E. McMaster BEd.(Hons) D.A.S.E. MEd. PQH (NI)

